



Grand Beach Cottage Owners Association

Assistant Supervisor Position

The Grand Beach Community Club is seeking a responsible energetic youth, 16-20 years old, who would work during the months of July and August (on average 30 - 35 hours a week) helping and organizing programs offered at the Grand Beach Community Club. Reporting to the Club Supervisors, the Junior Supervisor would be involved in helping the Club Supervisors during morning craft time, evening events, and will aid in the maintenance of the community club and the running of the community club canteen.

Responsibilities & General Duties:

- Establish a positive, respectful, and inclusive environment, while developing a good rapport with children, adults and board members and/or beach community, and participate in all program activities with high levels of enthusiasm.
- Assist children of various ages with crafts, sports, games, and other scheduled activities.
- General set-up and tear down of community club for different events, running of community club canteen.
- Daily clean up maintenance of the community club before and after events.

Qualifications:

- Able to demonstrate high level of responsibility, as well as strong interpersonal skills, be energetic and willing to work as a team. Experience working with children considered an asset.
- Experience in Babysitting, Coaching, and/or Certification in First Aid/CPR/AED, Food Handling and/or other related certifications are an asset.
- Prior Grand Beach Community Club program knowledge considered an asset.
- Cash handling experience preferred.

Pay will be discussed at the time of interview.

Please forward your resume, complete with 2 references to:

Carly Friesen c/o Grand Beach Cottage Owner's Association

Email: carlylfriesen@gmail.com

All resumes must be received on or before: Monday April 18, 2024

Note: We thank all applicants for their interest, however, only those selected for an interview will be contacted.